



NORTHCHURCH PARISH COUNCIL

Clerk to the Council: Usha Kilich

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MINUTES OF THE MEETING OF NORTHCHURCH PARISH COUNCIL

30th March 2026 at 7.00 pm at Social Centre, Bell Lane, Northchurch, HP4 3 RD

Members Present:

Cllr Capozzi (Chair)
Cllr Somervail (Deputy Chair)
Cllr S Hughes
Cllr C Syers

Also, present Mrs U Kilich Parish Clerk and six members of the public.

97/25 APOLOGIES FOR ABSENCE

To receive apologies for absence

Resolved, proposed by Cllr Capozzi, seconded by Cllr Somervail to approve the apologies for absence from Cllr Dix, Cllr Pringle and Cllr Pocock. Unanimously agreed.

98/25 DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda.

There were no declarations of interest to record.

99/25 MINUTES

a. To approve the minutes of the meeting of the.

- Full Council Meeting on 16th February 2026
- EOM 9th March 2026

Resolved, proposed by Cllr Capozzi, seconded by Cllr Hughes to approve the Minutes of the meeting held on 16th February and EOM on 9th March as a true and accurate representation of the meetings. Unanimously agreed.

b. Matters arising from previous meetings that are not included as agenda items below
Nothing to report.

100/25 PUBLIC PARTICIPATION (15 minutes)

Nothing to report.

101/25 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillors

Nothing to report.

102/25 CHAIR's REPORT/CORRESPONDANCE RECEIVED

- a. DBC and DMC Consultation (Council only)
- b. Town and Parish Council update (Council only)
- c. Ashridge Estate protecting roots. For more information [click here](#)
- d. Have your say on post-16 supported [transport policy](#) changes
- e. DBC sets Council [Tax for 2026/27](#)
- f. Changed Arrangements for [Hemel Garden](#) Communities Supplementary Planning Documents Consultation Events – Monday 2 March 2026
- g. Grand Union Canal Transfer. For more information please [click here](#)
- h. Berkhamsed Citizens Association on major development on land adj to [Blegberry Gardens](#)

103/25 CLERKS REPORT (verbal)

- a. To produce action list and comments

The Clerk outlined the items requiring resolution and the development of an action plan. These included the installation of bollards by Tesco and the placement of wooden bollards outside the upper site allotment gate.

The Clerk also confirmed that the SRT lease agreement has been formally concluded and duly signed by both the Clerk and the Chair.

- b. To update on latest news from DBC – The news highlighted the Local Government Reorganisation.

104/25 ROAD SAFETY

- a. Darrs Lane speeding issues – Due to works on the A41, traffic has been diverted onto Darrs Lane rather than Durrants Lane. Although drivers were not exceeding the speed limit, the narrow nature of the road resulted in significant congestion. Penalties have been issued, and Darrs Lane will continue to be monitored for traffic conditions. Councillor Somervail suggested that the road be considered for conversion to single-lane traffic to help manage flow.

105/25 OPEN SPACE

- a. Abandoned car in Northchurch – At the time of the meeting, this was resolved.
- b. Northchurch Common grass cutting of the verge on the dangerous S bend of New Road. (Email sent to Cllr Smith-Wright). Prior to 2020 the grass cutting stopped, the verge is owned by Highways.
- c. UKPN is booked in to come on Wednesday 15 and 16 April for the installation of the plinth.

106/25 ALLOTMENT

- a. Allotment inspection date to be determined Allotment holders will be notified.
- b. Allotment potholes - It has been reported that several potholes have formed at the Upper Allotment Site due to deterioration of the tarmac surface. Responsibility for the repair and ongoing maintenance of these potholes' rests with NPC

107/25 FINANCE AND GENERAL PURPOSES

- a. Cllr Somervail proposes to approve the YTD Summary for February 2026
Resolved, proposed by Cllr Somervail, seconded by Cllr Capozzi, to approve the YTD Summary for February 2026.
- b. Cllr Somervail proposes to approve the bank reconciliation, receipts and payments February 2026
Resolved, proposed by Cllr Somervail, seconded by Cllr Capozzi to approve the bank Reconciliation, receipts and payments for February 2026. Unanimously agreed.

c. Cllr Capozzi proposes to approve a quote for the annual Playground Inspection of £255.00.

Resolved, proposed by Cllr Capozzi, seconded by Cllr Somervail to approve the quote for annual Playground Inspection of £255.00. Unanimously agreed.

108/25 Exclusion of Press and Public: To RESOLVE that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

109/25 FUTURE AGENDA ITEMS

- a. Audit Report and Year End Documents
- b. Berkhamsted Tornadoes to agree at the next meeting
- c. Skate Ramp to be taken away and a notice to display

110/25 DATE OF NEXT MEETING

The next meeting will be held on 27th April 2026 at 7.00 pm Social Centre Bell Lane Northchurch HP4 3 RD

The meeting concluded at 19.24